



Minutes Surf Club Monthly Meeting

Monday 6:00pm 1st August 2022
Port Kembla Surf Club

Attendees

Dan Meehan, C Jackson, Brett McLennan, Geoff Jakeman, Rhys Bowdich, Nathan Boscaro, Alexa Bowdich, Robbie Rodwell, Alexander Rebikov-Vincent, James Vincent, Aurora MacAskill, Lucy Landon, Chris Landon, Janine Sager, Ruby Peterlin, Mark Peterlin, David Erskine, Jason Hedges

Previous Minutes

- Meeting opened 6:00pm
- Moved Dan Meehan, seconded Rhys Bowdich, that previous minutes be accepted – carried

Incoming Correspondence

- As per attached

Apologies Mick Imrie, Dan Pretzler

Club Executive (*Secretary – Jason Hedges*)

- Correspondence as per attached, accepted by Dan Meehan, Seconded Brett McLennan
 - o Verbally presented by Nathan Boscaro, in future to be presented by Jason Hedges.

Club Management (*President – David Erskine*)

- Dave Erskine to email branch re beach works on main beach, ramp repairs at fishermans beach and beach erosion – currently impacting access to beaches for emergency callouts.

Finance & Business Compliance (*Treasurer - Daniel Pretzler*) – ABSENT – no report provided

Member Services (*Senior Registrar – Mick Imrie*) - ABSENT - no report provided

-

Life Saving Services (*Club Captain – Rhys Bowdich*)

- 5 patrol captains this year, lost Dale and gained Mark Peterlin.
- Approx 38-42hrs required per patrol if all goes ahead this season, this will be the lowest requirement on record due to the amount of patrolling members.
- Rhys has 3 new bronze members commencing and Dan has 3 as well.
- Public Holiday patrols this year will not be rostered, Rhys will be trialling a volunteer system.

Education and Training (*Chief Training Officer - Dan Meehan*)

- As per attached report
- Dan has advised that batteries for DFibs are needed, these have been approved and Dan will source.
- New cases required for oxygen tanks – approved, Dan will source.



Minutes Surf Club Monthly Meeting

Monday 6:00pm 1st August 2022
Port Kembla Surf Club

- Dan put forward that the club should have signage referring to “Home of Womens Lifesaving”
 - o This motion was discussed by attendees, other ideas were mentioned eg statue etc.
 - o Motion was moved by Mark Peterlin and seconded by Robbie Rodwell and will be discussed further at next months meeting.

First Aid (*Janine Sager*)

- Nil to report

Nippers Report (*Nippers President – Brett McLennan*)

- Extra “Blue Master” key needs to be supplied to Brett.

Gym (*Rhys Bowdich*)

- More cleaning supplies are required.
- Current gym equipment is all in good shape.

Social Events (*Social Committee Secretary - Vacant*)

- Nil to report

Social Media (*Ruby Peterlin & Alexa Bowdich*)

- Ruby put forward the following ideas regarding our social media presence:
 - o Recognition posts for members achievements
 - o Getting involved with local businesses
 - o Promote training modules
 - o Beach notices/conditions throughout the season
 - o Acknowledgment of our indigenous land owners
- Approval was given to set up sponsored posts to increase current reach of posts.

General Business

- Chimera Crystals has contacted our club regarding fundraising BBQ on 3rd December.
- Aurora and Lucy put forward they would like to arrange Junior members get togethers throughout the season, funded by the Club – approved.
- Moving forward a new agenda item will be included – Junior Member Report – presented by Lucy and Aurora.
- New website by Lucy going well. Lucy requires updated information from members of our club. Lucy to provide Jason Hedges with a list to circulate to all members.
- Spare wheels are required for all boat trailers
- Document prepared by Mark Peterlin in regards to rescue advice for Hill 60/Honeycomb, will be circulated to all members.



Minutes Surf Club Monthly Meeting

Monday 6:00pm 1st August 2022
Port Kembla Surf Club

- Rhys has requested a fully enclosed cabinet for radio equipment to be stored in – approved.
- Rhys personally thanked Dan Meehan for personally training so many members – Well Done Dan.
- This season, all IRB drivers and crew will be required to familiarize themselves with Hill 60/Honeycomb rockshelf area. Mark Peterlin will lead this initiative throughout the season.

Meeting Closed: 7:46pm

Next Meeting: Monday 5th September @ 6pm

External Correspondence for April



Minutes Surf Club Monthly Meeting

Monday 6:00pm 1st August 2022
Port Kembla Surf Club

Port Kembla Surf Club
Correspondence

	Date Sent	Subject	From
22/071	2-May-22	Google Workspace: invoice April;	Google
22/072	3-May-22	Presentation Night - Reimbursements	Michael Wilson / David Edwards
22/073	3-May-22	Council Budget -	Cr Dom Figliomeni
22/074	4-May-22	JJ's Waste & Recycling APR-2022 Invoice for Customer 07003966	JJ Richards
22/075	5-May-22	Stronger Communities Programme Round 7 - Scope of Works 1 (SCPR7)	Amplified Installations
22/076	5-May-22	Invoice 00051348	SLSNSW
22/077	7-May-22	Payment Processed for 7009677566	Zoom
22/078	9-May-22	Invoice INV-0394 - surf boat rolling seats	Race 1
22/079	12-May-22	Painting invoice from Nicks Touch of Colour - Part 1 (PKCIF)	Nick Borg
22/080	12-May-22	Invoice INV-0179 Milestone 2 (PKCIF)	Innovative Developments
22/081	13-May-22	Invoice 00051422	SLSNSW
22/082	17-May-22	Port Kembla Surf Life Saving Club Inc. Overdue Debtors Statement	Black & White Accounting Solutions
22/083	19/05/2022	NSW Police Region Commander's Certificate of Appreciation	Illawarra Mercury
	Date Sent	Subject	From
22/084	2-Jun-22	Google Workspace: invoice May;	Google
22/085	2-Jun-22	Painting invoice from Nicks Touch of Colour - Part 2 (PKCIF)	Nick Borg
22/086	7-Jun-22	Payment Processed for 7009677566	Zoom
22/087	20-Jun-22	Your booking confirmation - 2022 Surf Life Saving Illawarra Awards of Excellence invoice	SLSI
22/088	22-Jun-22	Conversation - Coastal Management Program	WCC
22/089	22-Jun-22	Quote QU-0005 - New concrete steps and gym doorway (PKCIF)	Dynamo Fit Outs
22/090	23-Jun-22	OVERDUE Invoice 00051422	SLSNSW
22/091	24-Jun-22	Port Kembla Beach Access Ramp	WCC
22/092	20-Jun-22	Cleaning job for surf club 16.6.22	Geoff Jakeman
22/093	20-Jun-22	SLSI Awards night reimbursement	Nathan Boscaro
22/094	24-Jun-22	Ironbark Metal Design - Signage quote	Ironbark Metal
22/095	25-Jun-22	Invoice INV-0005 - New concrete steps and gym doorway (PKCIF)	Dynamo Fit Outs
22/096	25-Jun-22	Quote QU-0007 - Handrail to patrol tower (SCPR7)	Dynamo Fit Outs
22/097	27-Jun-22	WBSBP 2022/23 - Carnival approval	SCBS
22/098	28-Jun-22	Surf Club Facility Program - Successful Application	NSW Office of Sport
22/099	28-Jun-22	CARNIVAL HOST REQUIREMENTS	SCBS
22/100	29-Jun-22	EXPRESSIONS OF INTEREST Ocean Thunder	Jack Patison
22/101	29-Jun-22	INV-0006 - Handrail to patrol tower (SCPR7)	Dynamo Fit Outs
22/102	30-Jun-22	AGL Bill (gas)	AGL
22/103	30-Jun-22	Welcome to the 2022 Club Lifesaving Equipment Grant	SLSNSW
	Date Sent	Subject	From
22/104	1-Jul-22	J's Waste & Recycling JUN-2022 Invoice for Customer 07003966	JJ Richards
22/105	2-Jul-22	Google Workspace: invoice Jun;	Google
22/106	3-Jul-22	Expense Claim - Presentation Night (paint for oar)	Justin Brown
22/107	6-Jul-22	Tax Invoice from Regional Security (PKCIF) - Door access card modifications	Regional Security
22/108	7-Jul-22	Payment Processed for 7009677566	Zoom
22/109	8-Jul-22	Ocean Thunder Invoice # 2223-2310 Port Kembla	Ocean Thunder
22/110	8-Jul-22	Status Update on PKSLS Development Applications	WCC
22/111	9-Jul-22	Invoice - WIFI Extensions (SCPR7) - Final works for grant	Amplified Installations
22/112	9-Jul-22	Zoom Reimbursements - January to July 2022	Nathan Boscaro
22/113	11-Jul-22	Invoice 00046917; From NSW LOCKSMITH SERVICES PTY LTD (PKCIF)	NSW LOCKSMITH SERVICES
22/114	13-Jul-22	Ocean Thunder License Agreement 2022-2023	David Erskine
22/115	14-Jul-22	June QTR PBP Payment - Home Loan	Illawarra Credit Union
22/116	20-Jul-22	CLEG - Online	SLSNSW
22/117	27-Jul-22	SPLIT EXISTING SUPPLY INTO TWO TENANCIES	ANE Electrical
22/118	28-Jul-22	2022/2023 Renewal Declaration SLSA	MARSH
22/119	28-Jul-22	Port Kembla - Mental Health Training Awareness Initiative	Red Point - Psych & Coaching



Minutes Surf Club Monthly Meeting

Monday 6:00pm 1st August 2022
Port Kembla Surf Club

Profit and Loss

Port Kembla Surf Life Saving Club Inc.
For the month ended 31 July 2022

Account	Jul 2022	Jun 2022	May 2022	Apr 2022	Mar 2022	Total
Trading Income						
Apparel revenue	0.00	0.00	0.00	95.45	0.00	95.45
Donations & Sponsorships	5,593.37	0.00	3,150.46	96.75	87.41	8,927.99
Grants	0.00	0.00	0.00	8,500.00	1,868.15	10,368.15
Hall hire	636.36	2,454.56	1,727.26	1,801.82	959.50	7,579.50
Interest income	0.20	0.26	10.50	0.40	0.45	11.81
Interest income - cheque [Juniors]	0.65	0.00	0.00	0.85	0.00	1.50
Interest income - online save [Juniors]	2.87	0.55	0.22	0.19	0.21	4.04
Interest income - online saver	2.65	0.52	0.20	0.18	0.19	3.74
Membership fees	648.27	228.17	50.00	0.00	(1.09)	925.35
Membership fees [Juniors]	0.00	100.00	0.00	0.00	0.00	100.00
Total Trading Income	6,884.37	2,784.06	4,938.64	10,495.64	2,914.82	28,017.53
Gross Profit	6,884.37	2,784.06	4,938.64	10,495.64	2,914.82	28,017.53
Operating Expenses						
Accountancy and audit fees	24.55	24.55	2,524.55	24.55	(2,475.45)	122.75
Activites expense	4,720.93	(269.09)	572.73	749.73	256.27	6,030.57
Activites expenses [Juniors]	0.00	56.36	0.00	1,786.07	200.00	2,042.43
ANZ Merchant Fees	34.95	34.95	35.99	34.95	34.95	175.79
Awards and trophies	142.92	331.36	0.00	428.66	0.00	902.94
Awards and trophies [Juniors]	0.00	0.00	0.00	1,443.89	0.00	1,443.89
Boat & surf - Gear & repairs	0.00	0.00	1,350.00	2,850.00	636.36	4,836.36
Capital Expense	11,395.45	5,207.47	17,143.28	0.00	0.00	33,746.20
Capitation levy and expenses	1,048.73	0.00	0.00	0.00	0.00	1,048.73
Capitation levy and expenses [Juniors]	1,295.00	0.00	0.00	0.00	0.00	1,295.00
Electricity and gas	1,145.18	161.55	0.00	279.55	229.98	1,816.26
Hall operation expenses	71.00	635.63	361.13	1,883.81	756.68	3,708.25
Insurance	0.00	0.00	0.00	0.00	444.55	444.55
Presentation expenses	0.00	1,062.73	955.69	1,448.83	0.00	3,467.25
Repairs and maintenance - building	0.00	0.00	0.00	3,000.00	0.00	3,000.00
Total Operating Expenses	19,878.71	7,245.51	22,943.37	13,930.04	83.34	64,080.97
Net Profit	(12,994.34)	(4,461.45)	(18,004.73)	(3,434.40)	2,831.48	(36,063.44)